



REGULAR MONTHLY BOARD OF DIRECTORS MEETING MUTUAL SIXTEEN

SUMMARY REPORT Tuesday, May 4, 2021

Action/Request	Person Responsible
<p>1. <u>Approval of Minutes – a</u> RESOLVED to approve the regular meeting Minutes of April 6, 2021 as written.</p>	<p>Mutual Board Recording Secretary Portfolio Specialist</p>
<p>2. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of March 2021.</p>	<p>Mutual Board Finance</p>
<p>3. <u>Follow-up Agenda Items for Next Meeting</u> a. Approval of Mutual Monthly Finance b. Discuss and Amend 16-7512-1 <u>Mutual 16 Resident Code of Conduct.</u></p>	<p>Mutual Board Recording Secretary</p>