

SEAL BEACH MUTUAL NO. SIXTEEN**Mutual Operations – Shareholder Regulations****Mutual 16 - Resident Code of Conduct****PURPOSE**

The Purpose of the Shareholder Rules of Conduct is to protect Golden Rain Foundation (GRF) and Mutual 16, including GRF staff, GRF contracted service providers, GRF members and Mutual 16 contracted service providers. Mutual 16 has a duty and a fiduciary responsibility to enforce its governing documents and protect GRF Trust Property, Mutual 16 Property, and assets.

The Rules of Conduct apply to Mutual 16 shareholders, qualified permanent residents, co-occupants, renters, caregivers, and their visitors.

1. RULES OF CONDUCT

- a. Mutual 16 shareholders are responsible for the actions of those associated with their property, including the following: Qualified Permanent Resident, Co-occupants, Renters, Caregivers, and their visitors.
- b. Interactions with others must be respectful and non- abusive, both verbally and physically.
- c. Behaviors such as the following are prohibited:
 - i. Verbal or physical violence, implied or actual (threats);
 - ii. Personal insults and yelling;
 - iii. Any form of discrimination;
 - iv. Unwanted or offensive touching, filming, photography, and recording
 - v. Unwanted sexually aggressive language;
 - vi. Directing objects or substances at another person with intent to harm or intimidate;
 - vii. Disruptive behavior, personal attacks, or harassment during Mutual 16 meetings;
 - viii. Creating a hostile work environment for GRF staff and Mutual 16 contracted service providers;
 - ix. Willful damage to Mutual 16 property;

2. NON-COMPLIANCE WITH MUTUAL 16 GOVERNING DOCUMENTS

- a. Non-Compliance. Will result in a penalty.
- b. To protect Mutual 16, repeat offenders may be subject to legal action. Fines will be levied in accordance with any fine schedule adopted by the Board of Directors.
- c. For offenses that are governed by City, State or Federal Laws, the appropriate authorities will be contacted.
- d. Notification of Violation and Right to Hearing.

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