

**MINUTES OF THE ANNUAL SHAREHOLDERS MEETING
SEAL BEACH MUTUAL SIXTEEN
MAY 25, 2022**

The annual Meeting of the Shareholders of Seal Beach Mutual Sixteen, a California corporation, was called to order by President Watkins on Wednesday, May 25, 2022, at 2:01 p.m., in Conference Rm A, pursuant to written notice given by the Secretary.

PLEDGE OF ALLEGIANCE

Director Morrow led the members in the *Pledge of Allegiance*.

QUORUM

President Watkins advised that a quorum was present, either in person or by ballot, and he declared the meeting officially in session.

SHAREHOLDER DECLARATION

At the March 8, 2022, regular board meeting, Judith Morrow of Unit 54-C declared her intent to vote cumulatively at this Annual Shareholders' Meeting.

CERTIFICATION OF NOTICE OF MEETING

Secretary Clawson read the Secretary's Certification Notice as follows:

I, Marcia Clawson, Secretary for Seal Beach Mutual No. Sixteen, hereby certify that the Notice of Stockholders' Meeting and Ballot was mailed in accordance with Article IV, Section 4, of the Bylaws of said Corporation to all subscribers of common stock as of April 25, 2022.

**FURTHER, IN ACCORDANCE WITH THE BYLAWS, THE CUMULATIVE
VOTIG PROCEDURE WILL BE USED.**

INTRODUCTION OF CANDIDATES

The following candidates nominated for the 2022-2023 term of office were introduced as follows:

Marcia Clawson (Incumbent)

Judith Morrow (Incumbent)

Evalane "Loni" Gardette (Incumbent)

Dale Watkins (Incumbent)

Janet Isom

CLOSING OF NOMINATIONS

President Watkins called for nominations from the floor. There being no further nominations, President Watkins requested a motion to close the nominations.

Upon a MOTION duly made by Beverly Emus of Unit 50-L, and seconded by Janet Isom of Unit 53-A, it was,

RESOLVED that the nominations be closed.

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The MOTION passed.

BALLOTING

Ms. Lynn Colclough, Accurate Voting Services, Inc., thanked the mutual for the opportunity to provide this election procedure for the mutual. They are the outside independent election service company that was selected to create the ballot, mail the ballot to the shareholders, and receive the return ballots to be opened today to determine Mutual Sixteen's new directors.

President Watkins announced that the voting was now closed. He informed shareholders that they were welcome to observe the counting process on the monitors.

ANNOUNCEMENT OF RESULTS

The results of the election will be posted on the main doors of all the clubhouses. When the counting is completed, the newly elected board will hold its organizational meeting to elect officers.

MINUTES

President Watkins asked for a motion to dispense with the reading of the minutes of the last annual shareholders meeting held on May 26, 2021, and that they be approved as printed and distributed.

Upon a MOTION duly made by, Judith Morrow of Unit 54-C and seconded by Loni Gardette of Unit 52-A, it was

RESOLVED that the annual shareholders meeting minutes of May 26, 2021, be approved as printed and distributed.

The MOTION passed.

INTRODUCTION OF CURRENT BOARD MEMBERS AND GUESTS

President Watkins introduced the current 2021-2022 Board members:

Dale Watkins, President/CFO
Loni Gardette, Vice President
Marcia Clawson, Secretary

Steve Mayfield, Director
Judith Morrow, Director

President Watkins then introduced GRF Representative, Janet Isom; Portfolio Specialist Barua and Recording Secretary Vasquez.

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PRESIDENT'S REPORT

Mr. Watkins presented his report (attached).

VICE PRESIDENT'S REPORT

Ms. Gardette presented her report (attached).

GRF REPRESENTATIVE'S REPORT

Ms. Isom presented her report.

MUTUAL ADMINISTRATION DEPARTMENT REPORT

Recording Secretary Vasquez presented Mutual Administration report (attached).

ELECTION RESULTS

Accurate Voting Services, Inc., reported the following results of the election to the shareholders present. With 38 members representing 63% of the total voting power in Seal Beach Mutual No. Sixteen the following candidates were elected for the 2022-2023 term of office. Marcia Clawson, elected with 28 votes; Evalane "Loni" Gardette, elected with 32 votes; Janet Isom, elected with 39 votes; Judith Morrow, elected with 24 votes; and Dale Watkins, elected with 38 votes.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 2:29 p.m.

Attest, Marcia Clawson, Secretary
SEAL BEACH MUTUAL SIXTEEN
KV: 05/25/2022
Attachments

M16 2022 Annual Meeting

President's Report

Mutual 16 Shareholders elected Directors for the 2022-2023 year at the annual meeting. Subsequently, Director Judith Morrow found it necessary to resign. The remaining Directors are seeking a volunteer to serve as a Director in Ms. Morrow's absence. The requirements for serving as a Director are:

Directors must:

1. Be a Mutual 16 shareholder.
2. Be current and remain current with your monthly assessments.
3. Not have a past criminal conviction that would prevent the Board from attaining and maintaining fidelity bond coverage.
4. Sign a Director's Code of Conduct and Ethics Pledge.
5. Review material provided prior to and attend meetings of the Board of Directors.
6. Review Mutual financial reports.
7. Make reasonable inquiry before making decisions.

Currently, the Mutual 16 Board of Directors meets at 1:00 PM in Conference Room A of the Administration Building on the second Tuesday of every month and holds its annual meeting in May of every year. The materials provided and the meetings are conducted in the English language.

The Board of Directors look forward to welcoming a new member. If you are interested in volunteering to serve your neighbors and have input to the administration of Mutual 16 matters, please contact Dale Watkins at 916-705-4804. He looks forward to hearing from you.

Thanks,

Dale

Mutual 16 Board of Directors
Vice President's Report
May 25, 2022

I'd like to begin with a word of encouragement and a warm invitation to our Mutual 16 shareholders; that you please consider serving our Mutual by participating in its governance. Voting is very important. A commitment to attend one meeting a month and help steer the business of the Mutual is most welcome, and here is a well-kept secret, our meetings are pleasant.

As the Vice President of the Mutual 16 Board, I mainly get to assist President Dale and all you shareholders in any way that I can. I help with your maintenance issues. Because our Mutual has a rule to filter all maintenance requests through a Board member, this seems to be my focus of service. I try to be as responsive as I can possibly be, report your issues as quickly as I can, and then get back to you so you will be up to speed on the status of your maintenance needs.

I also try to represent our Mutual at certain GRF committee meetings. I currently enjoy the Emergency Information Council, the Mutual Administration Council, and I specially being a guest at the President's Council.

Once again, I get to help Janet Isom with another Mutual Newsletter which is in the works, and we hope to have it available to you by the end of June.

Soon there will be a committee to plan another annual gathering.

I must tell you that the most enjoyable part of serving on the Board has been working with my fellow Board members. We are a convivial group of volunteers, and our meetings are friendly. We are here to help. Let me say a very special "Thank You" to Dale for his dedicated work as our President, and to all my fellow Board members this year. I appreciate you very much.

Lastly, I again encourage all Mutual 16 shareholders to attend the monthly Board meetings and specially to consider future participation. We are "Shareholders" operative term is "share." I invite you to share in the governance of the Mutual. This is our investment, and we all are in this together.

Thank you so much

Loni Gardette
Mutual 16 Vice President



ANNUAL HOMEOWNERS' MEETING 2022

Good Morning,

Wow, what a year! We are so happy to be here with you all again to acknowledge all that you have voluntarily given to our community. Your ongoing commitment and support continued as we had another challenging year.

We experienced another year filled with uncertainties So, thank you for keeping up your spirits and continuing to volunteer through the unknowns and lifting the spirits by being flexible, being open minded, and doing the work to keep our community moving forward.

A heart filled thank you to the GRF Board for being calm and patient as they took on the many challenges and for continuing to spearhead our way out of this historical period.

Thank you as we could never do anything here in Leisure World without the vision, ideas, labor, and support of all of you who volunteer on the boards and committees. Thank you to the Mutual Board of Directors for your dedication, loyalty, commitment, experience, and resources to the job of making life better for all of us. Thank you to the Mutual Directors whom year after year commit to represent their shareholders, effectively run their Mutuals, and provide insightful knowledge to staff.

The work continues and we look forward to working with a team dedicated to providing the best to our community.

Sincerely,
Mutual Administration Department